

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, JULY 14, 2026

4:00 p.m.

PAGE NO.	COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING
	I. CALL TO ORDER
	II. ROLL CALL
	III. PLEDGE OF ALLEGIANCE
	IV. CHANGES TO AGENDA
	V. APPROVAL OF AGENDA
48-49	VI. MINUTES (6/2/26)
	VII. PUBLIC INPUT (3 Minute Maximum Per Person)
	VIII. PETITIONS AND COMMUNICATIONS
	A. Presentation of the 2026 Bay County Audit – Rehmann Robson (Receive)
1-3	B. Michigan Works: Great Lakes Bay Michigan Works! Interlocal Agreement 2027-2030 (Seeking Board approval of the Great Lakes Bay Michigan Works! Interlocal Agreement for 2027 through 2030; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
	C. Bay County Sheriff:
4-5	1. Justice Assistance Grant (JAG) FY2027 (Seeking Board authorization to submit grant application; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
6-7	2. Secondary Road Patrol (SRP) FY2027 (Seeking Board authorization to submit grant application; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

D. Bay County Courts:

- | | |
|--------------|--|
| 8-10 | 1. Bay County Prosecutor: Travel and Budget Adjustment for National Children's Advocacy Center Conference 2026 (Seeking Board approval for the Bay County Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center Conference in Dallas, Texas, August 2-6, 2026; approval of a budget adjustment in an amount not to exceed \$1,000, with funding to come from the General Fund, Fund Balance, with Bay County responsible only for the limited travel-related expenses not covered by the CAN Council in accordance with the Bay County Travel Policy; approval of required budget adjustments – proposed resolution attached) |
| 11-12 | 2. Court Administrator: Substance Abuse and Mental Health Services Administration (SAMHSA) Grant 2026 (Seeking Board authorization to submit the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant application; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 13-14 | 3. Court Administrator: Child Parent Legal Representation Grant and Child Care Fund FY 2026-2027 (Seeking Board authorization to apply for Fiscal Year 2026-2027 Child Parent Legal Representation (CPLR) Grant and the Fiscal Year 2026-2027 Child Care Fund (CCF) grant if awarded, acceptance of the grant funding; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 15-17 | 4. Criminal Defense: Additional Full-Time Attorney Position PN10 (Seeking Board approval of one additional full-time attorney position for the Bay County Department of Criminal Defense (PN10), with an annual salary range of \$78,811.20 to \$99,902.40, as a non-represented position with benefits; authorization for Board Chair to sign grant award documentation; approval of required budget adjustments – proposed resolution attached) |

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| 18-19 | E. Health Officer: CPBC Agreement FY 2026-2027 (Seeking Board approval of Agreement and all subsequent Amendments; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
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F. Environmental Affairs and Community Development:

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| 20-21 | 1. Mosquito Control: Extension of Aerial Larviciding Services Contract 2027-2028 (Seeking Board approval for a two-year extension of the aerial larviciding services contract with Earl's Spray Service for the 2027 and 2028 treatment seasons; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
|--------------|--|

- | | |
|-------|--|
| 22-25 | 2. Transportation Planning Division: BCATS FY2027 Unified Work Program PL & Asset Management Funding (Seeking Board approval for Fiscal Year 2027 Project Authorization forms for FHWA planning (PL) and FTA planning (5303) funds and Asset Management Funds; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 26-29 | G. Personnel: HRIS Electronic Onboarding and Timekeeping Software & Budget Adjustment (Seeking Board approval for the purchase and implementation of the HRIS electronic onboarding and timekeeping software and budget adjustment of up to \$130,000 for the software with the funding source from General Fund, Fund Balance; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| | H. Finance: |
| 30 | 1. Analysis of General Fund Equity 2025-2026 (Receive) |
| 31-32 | 2. Update Regarding Executive Directive #2007-11 (Receive) |
| 33-34 | 3. Information Systems: County Employee Intranet Website with Revize (Seeking Board approval for addendum Agreement with Revize for the Bay County Employee Intranet website; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 35-37 | 4. Information Systems: Multi-year Agreement for OnBase Software Maintenance 2026 (Seeking Board approval of Agreement for OnBase Software maintenance and licensing for a period of (5) five years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 38-39 | 5. Information Systems: Multi-year Agreement with People Driven for Arctic Wolf Software (Seeking Board approval of Agreement for Arctic Wolf Software for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 40-42 | 6. Purchasing: Bid Award for Professional Consulting Services – Bay County Materials Management Plan to GT Environmental (RFP 2026-08) (Seeking Board approval of Bid Award; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |

43-46

- I. Corporation Counsel – Library Millage Renewal Language Certification 2026 (Seeking Board’s certification and approval of the language of millage renewal proposal for placement on the November 3, 2026, election year ballot, with changes only as to form, if needed, by Corporation Counsel being permitted – proposed resolution attached)

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- J. Payables – General (Proposed resolution attached)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (IF REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



Administration

1409 Washington
Midland, MI 48640
Phone (989) 754-1144
(800) 285-WORK
Fax (989) 754-1439

www.michiganworks.com

Erik Rodriguez

*Workforce Development
Board Chair*

Vaughn Begick

Consortium Board Chair

July 2, 2026

Mr. Tim Banaszak, Chairman
Bay County Board of Commissioners

Mr. James Barcia
Bay County Executive

515 Center Avenue, Suite 401
Bay City, MI 48706

Dear Chairman Banaszak and Bay County Executive Barcia,

I am writing to request the enclosed Great Lakes Bay Michigan Works!
Interlocal Agreement be reviewed and approved by Bay County per the
established process.

The current GLBMW Interlocal Agreement expires at the end of calendar
year 2026. As such, an Interlocal Agreement Committee, with membership
from each of the 5 counties in our service region, was formed to review and
make recommendations for updates to current Interlocal Agreement.
Working with a consultant, and after legal review from our fiscal agent's
legal counsel, our consortium board unanimously approved the revised
Interlocal Agreement at our Joint Board of Directors meeting on June 22,
2026.

Enclosed you will find:

- an executive summary document detailing the proposed changes
and their document location,
- a red line document denoting the changes in the existing Interlocal
Agreement and blue lines being legal review edits,
- a clean copy of the new Interlocal Agreement that will go into effect
January 1, 2027.
- the draft minutes from June 22, 2026 Joint Board of Directors
Meeting documenting the approval vote taken on the revised
Interlocal Agreement.

Please let me know next steps and scheduling. I am happy to attend any
meetings required to be available for questions.

Respectfully,



Administration

1409 Washington
Midland, MI 48640
Phone (989) 754-1144
(800) 285-WORK
Fax (989) 754-1439

www.michiganworks.com

Erik Rodriguez
*Workforce Development
Board Chair*

Vaughn Begick
Consortium Board Chair

A handwritten signature in black ink that reads "Kristen Wenzel". The signature is written in a cursive, flowing style.

Kristen Wenzel, CEO

Enclosures: GLBMW IA Executive Summary, Red Line Document of IA,
Final Approved GLBMW Interlocal Agreement, DRAFT June 22, 2026
GLBMW Joint Board of Directors Meeting Minutes

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, The current Great Lakes Bay Michigan Works! (GLBMW) Interlocal Agreement among the Counties of Bay, Gratiot, Isabella, Midland, and Saginaw expires on December 31, 2026; and

WHEREAS, As such, an Interlocal Agreement Committee, with membership from each of the 5 counties in the service region, was formed to review and make recommendations for updates to the current Interlocal Agreement; and

WHEREAS, The Committee worked with a consultant throughout the review process, and the proposed revised Interlocal Agreement was subsequently reviewed by legal counsel representing the consortium's fiscal agent; and

WHEREAS, On June 22, 2026, the Great Lakes Bay Michigan Works! Joint Board of Directors unanimously approved the revised Interlocal Agreement and recommended its adoption by each member county; and

WHEREAS, Approval of the Interlocal Agreement does not require appropriation from Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Great Lakes Bay Michigan Works! Interlocal Agreement for 2027 through 2030 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Michigan Works - Great Lakes Bay Michigan Works! Interlocal Agreement 2027-2030

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

To: Jerome Crete, Chair, Committee of the Whole

From: Sheriff Troy R. Cunningham

Date: June 22, 2026

Subject: Memorial Justice Assistance Grant (JAG) Program FY 2027

Request: To re-apply for and accept the JAG FY 2027 funding.

Background: The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which we have utilized in the past. The allocation is anticipated to be the same amount of \$23,000 and once again, it will be shared 50/50 with the Bay City Police Department. Funds will be utilized for law enforcement equipment in accordance with grant stipulations.

Finance/Economics: There will be no matching funds required, and all the funds received will be administered through Bay County.

Recommendation: It is recommended that the Board, after review by Corporation Counsel and the Finance Department, approve all necessary documents related to the grant application, and if the grant is awarded, approve all necessary documents related to the grant agreement on behalf of Bay County. Further, the Board approve all necessary documents for the interlocal agreement with Bay City.

CC: Undersheriff Christopher D. Mausolf
Lindsey Arsenault, BOC
Amber Johnson, Corporation Counsel
Scott Trepkowski, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Travis Schuman, Grants/Finance
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Justice Assistance Grant (JAG) Program is a primary source of federal criminal justice funding to state and local jurisdictions, and has been utilized in the past by the Bay County Sheriff's Office; and
- WHEREAS, This year's allocation is \$23,000, and once again, it will be shared (50/50) with the Bay City Police Department, with funds to be used for law enforcement equipment in compliance with grant requirements; and
- WHEREAS, There will be no matching funds required, and all funds received will be administered through Bay County; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of the 2027 JAG Grant application; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required), the grant application and, if the grant is awarded, all necessary documents related to the grant award/agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all necessary documents for the Interlocal Agreement with Bay City; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff – Justice Assistance Grant (JAG) FY2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

To: Jerome Crete, Chair, Committee of the Whole

From: Sheriff Troy R. Cunningham

Date: June 22, 2026

Subject: Secondary Road Patrol (SRP) FY 2027 (SRP P.A. 416)

Request: The Sheriff's Office is requesting to re-apply for and submit the application for the Secondary Road Patrol (SRP) FY 2027 grant program and accept the awarded funding.

Background: The Sheriff's Office has participated in the SRP grant program offered through the Office of Highway Safety Planning (OHSP) for many budget years. The County has received SRP grant funding during previous budgeted years that have provided for two deputies. To maintain grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol Officers FY 2027 grant cycle.

Finance/Economics: Notification of grant allocation for Bay County has funding for FY 2027 and will be available soon. There is no local funding as a condition of the grant.

Recommendation: It is recommended that the Committee authorize submission of the SRP FY 2027 grant application, accept the awarded grant funding, and authorize necessary budget adjustments, following review and approval by the Finance Department and Corporation Counsel.

CC: Undersheriff Christopher D. Mausolf
Lindsey Arsenault, BOC
Amber Johnson, Corporation Counsel
Scott Trepkowski, Finance Officer
Kim Priessnitz, Assistant Finance Officer
Travis Schumann, Grants/Finance
File Copy



BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Sheriff's Office has participated in the Secondary Road Patrol (SRP) Grant Program offered through the Office of Highway Safety Planning (OHSP) for many budget years; and
- WHEREAS, Bay County has received SRP Grant funding during previous budgeted years that have provided for two (2) deputies; and
- WHEREAS, In order to maintain Grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol Officers FTY 2027 grant cycle; and
- WHEREAS, Notification Bay County has been awarded FTY 2027 grant funding will be released promptly; there is no local funding as a condition of this grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of the SRP Grant application FTY 2027, and the Chairman of the Board is authorized to execute grant application documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That, upon OHSP approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff- Secondary Road Patrol (SRP) FY2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

BAY COUNTY PROSECUTING ATTORNEY

MICHAEL P. KANUSZEWSKI

TO: Jerome Crete, Committee Chair

FROM: Michael Kanuszewski, Bay County Prosecutor

DATE: June 17, 2026

RE: Request for Approval – Assistant Prosecuting Attorney Heather Montei Attendance at National Children's Advocacy Center Conference (Dallas, Texas)

Background

I respectfully request approval to send Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center / Children's Advocacy Center Conference in Dallas, Texas, scheduled for August 2–6, 2026.

This conference is one of the premier national training opportunities for professionals involved in the investigation and prosecution of child abuse, child sexual abuse, child exploitation, and related offenses. The conference brings together prosecutors, child advocacy center personnel, forensic interviewers, law enforcement officers, victim advocates, and multidisciplinary team members from across the country to receive specialized training and share best practices.

Financial Impact

- Conference Registration – \$895 (paid by CAN Council)
- Hotel Accommodations – Approximately \$805 (paid by CAN Council)
- Airfare – Approximately \$700 (paid by CAN Council)
- Mileage to and from the airport (DFW approximately 20 miles from most hotels)
- Ground transportation (average economy rental \$275-\$400)
- Meals/per diem (\$250-\$300 some meals are provided by the conference)

Specialized training opportunities of this caliber are rarely available at such a reduced cost to Bay County. Because the CAN Council is covering the registration fee, lodging, and airfare, the County can obtain nationally recognized training for one of its prosecutors while incurring only minimal travel-related expenses. Given the significant outside funding being provided, I believe it is fiscally responsible to take advantage of this opportunity.

Justification

Since taking office, one of my priorities has been strengthening our office's response to child abuse and criminal sexual conduct cases. This training will further that objective by providing advanced instruction in areas directly relevant to the prosecution of child abuse and CSC offenses.

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

TELEPHONE (989) 895-4185 FAX: (989) 895-4167
Tdd [HEARING IMPAIRED] (989) 895-2059

- Child abuse investigations
- Criminal sexual conduct prosecutions
- Trauma-informed victim interaction
- Child forensic interviewing principles
- Multidisciplinary team coordination
- Emerging trends in child exploitation investigations
- Trial advocacy and evidentiary issues in child abuse cases

Benefit to Bay County

The knowledge and resources gained through this training will directly benefit the prosecution of child abuse and criminal sexual conduct cases in Bay County and can be shared with other prosecutors and staff within the office. Attendance will enhance our ability to effectively prosecute these cases while continuing to provide informed and trauma-sensitive services to victims and their families.

Request

I respectfully request authorization from the Bay County Board of Commissioners for Assistant Prosecuting Attorney Heather Monte to attend the National Children's Advocacy Center Conference in Dallas, Texas, August 2-6, 2026, with Bay County responsible only for the limited travel-related expenses not covered by the CAN Council.

Respectfully submitted,

Michael Kanuszewski
Bay County Prosecutor

Cc: Tim Banaszak, Board Chairman
Jerome Crete, Committee Chair
Scott Trepkowski, Finance Officer
Kim Priessnitz, Asst. Finance Officer
Amber Davis-Johnson, Corporation Counsel
Jayson Hoppe, Legal Contract Coordinator

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS,** The Bay County Prosecutor requests to send Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center / Children's Advocacy Center Conference in Dallas, Texas, scheduled for August 2-6, 2026; and
- WHEREAS,** The conference is one of the premier national training opportunities for professionals involved in the investigation and prosecution of child abuse, child sexual abuse, child exploitation, and related offenses; and
- WHEREAS,** The conference brings together prosecutors, child advocacy center personnel, forensic interviewers, law enforcement officers, victim advocates, and multidisciplinary team members from across the country to receive specialized training and share best practices; and
- WHEREAS,** Specialized training opportunities of this caliber are rarely available at such a reduced cost to Bay County due to the CAN Council covering the registration fee, lodging, and airfare; and
- WHEREAS,** Bay County can obtain nationally recognized training for one of its prosecutors while incurring only minimal travel-related expenses. It would be fiscally responsible to allow this opportunity. Given the significant outside funding being provided; and
- WHEREAS,** Bay County's financial responsibility will be limited to travel-related expenses not covered by the CAN Council, including mileage to and from the airport, ground transportation, and meals/per diem in accordance with County travel policy with funds to come from the General Fund, Fund Balance in the amount of up to \$1,000; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Bay County Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center Conference in Dallas, Texas, August 2-6, 2026; Be It Further
- RESOLVED** That the Board approves a budget adjustment in an amount not to exceed \$1,000, with funding to come from the General Fund, Fund Balance, with Bay County responsible only for the limited travel-related expenses not covered by the CAN Council in accordance with the Bay County Travel Policy; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Prosecutor - Travel and Budget Adjustment for National Children's Advocacy Center Conference 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



74th Judicial District Court of Michigan

MARK E. JANER

Chief Judge

TO: Jerome Crete, Chair, Committee of the Whole

FROM: Amanda Shores, Administrator, Bay County Court Facility

DATE: July 6, 2026

RE: Substance Abuse and Mental Health Services Administration (SAMHSA) Grant

REQUEST:

The Bay County Courts are requesting approval to apply for, and accept, the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant.

BACKGROUND:

SAMHSA Grant applications are due on July 16, 2026. The grant has an expected start date of September 30, 2026. The grant has a projected period of up to 5 years depending on how much grant funds are awarded.

These funds would be used to expand substance use disorder (SUD) treatment and recovery support services in existing drug courts.

FINANCE:

The SAMHSA Grant requires no cost sharing/match.

RECOMMENDATION:

I ask your consideration for recommendation to the Board of Commissioners allowing submission of this application, and furthermore, authorize the Board Chair to sign any grant award.

cc:

Alexander Poirier

Scott Trepkowski

Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Courts are requesting approval to apply for, and accept, the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant; and
- WHEREAS, Applications for the Substance Abuse and Mental Health Services Administration (SAMHSA) grant are due on July 16, 2026, with an anticipated grant start date of September 30, 2026, and a projected grant period of up to five (5) years, contingent upon the amount of funding awarded; and
- WHEREAS, SAMHSA grant funding would be used to expand substance use disorder (SUD) treatment and recovery support services in existing drug courts; and
- WHEREAS, The SAMHSA Grant requires no cost sharing or matching funds; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submission of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant application and authorizes the Chairman of the Board to execute grant application documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That, upon approval of the SAMHSA grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Courts - Substance Abuse and Mental Health Services Administration (SAMHSA) Grant 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

JAN A. MINER

Judge of Probate & Juvenile Court

Estates Division (989) 895-4205

Juvenile Division (989) 895-4206

FAX (989) 895-4194

TDD (989) 895-2059

TO: Jerome Crete, Chair, Committee of the Whole

FROM: Justin D. Graham, Deputy Court Administrator: Probate & Juvenile Court

DATE: July 7, 2026

RE: Annual Grant Applications

REQUEST:

The Bay County Probate & Juvenile Court is requesting approval to apply for the Child Parent Legal Representation (CPLR) and the Child Care Fund (CCF). Further, the court is requesting to allow the Board Chair to sign the applications once they are completed.

BACKGROUND:

CPLR: We are asking for permission for the intent to apply again for the upcoming fiscal year 2026-2027 CPLR Grant. The CPLR Grant provides Bay County with \$87,500.00 as additional support toward legal representation provided to the children and families under the jurisdiction of the court through dependent neglect proceedings.

CCF: The Michigan Department of Health and Human Services' (DHHS) 2026-2027 (October 1, 2026, to September 30, 2027) Child Care Fund (CCF) serves as application to the Michigan Department of Health and Human Services (DHHS) for funds to provide services to youth in the court system who remain in-home as well as those youth who are placed out-of-home for care. Additionally, the Bay County Department of Health and Human Services uses funds for families in crisis.

CCF funds are reimbursed to the county at a 50-50 match for out-of-home care or 75-25 match for in-home care. Childcare funding is used for the operation of the Juvenile Home, the Great Program and Day Treatment programs, formal and informal probation, the court Youth and Family Counselor, Truancy Court, Parent Advocate, the Juvenile Assessments Coordinator, foster care placement, independent living as well as residential placements for both delinquent and neglected/abused youth.

The budget must be signed by the Probate Judge, the Chair of the Board of Commissioners, the County Executive, and the local Department of Health and Human Services Director.

The Court is requesting that the Committee review the proposed budget, approve the application, and refer the matter to the Board Chair for signature.

RECOMMENDATION:

I am requesting the Committee's approval and authorization to apply for the FY 2026-2027 CPLR Grant and the Child Care Fund.

Cc: Alex Poirier, Scott Trepkowski, Amanda Shores, Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Probate & Juvenile Court is requesting authorization to apply for the Fiscal Year 2026-2027 Child Parent Legal Representation (CPLR) Grant and the Fiscal Year 2026-2027 Child Care Fund (CCF); and
- WHEREAS, The Child Parent Legal Representation (CPLR) Grant provides Bay County with \$87,500 in grant funding to support legal representation for children and families involved in child protective proceedings under the jurisdiction of the court; and
- WHEREAS, The Michigan Department of Health and Human Services (MDHHS) Child Care Fund (CCF) program, for the period of October 1, 2026, through September 30, 2027, provides reimbursement to counties for eligible juvenile justice and child welfare services, including 50-50 match for out-of-home care or a 75-25 match for in-home care; and
- WHEREAS, Child Care funding is used for the operation of the Juvenile Home, the courts' Great Program and Day Treatment program, formal and informal probation, the court Youth and Family Counselor, Truancy Court, Parent Advocate, the Juvenile Assessments Coordinator, foster care placement, independent living, as well as residential placements for both delinquent and neglected/abused youth; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Probate & Juvenile Court to apply for the Fiscal Year 2026-2027 Child Parent Legal Representation (CPLR) Grant and the Fiscal Year 2026-2027 Child Care Fund (CCF) grant if awarded, acceptance of the grant funding; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant applications and grant award documents on behalf of Bay County (Courts) following review and approval by the Finance Department and Corporation Counsel; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Courts - Child Parent Legal Representation Grant and Child Care Fund FY 2026-2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____



Department of Criminal Defense

1230 Washington Ave., Ste. 630, Bay City, MI 48708

ANDREA J. LaBEAN, Director

RYAN J. JANER, Defense Attorney

PAUL J. BUKOWSKI, Defense Attorney

MEMORANDUM

July 7, 2026

To: Tim Banaszak, Chair for Committee of the Whole

From: Andrea LaBean, Director of the Office of Criminal Defense

Subject: Additional Full-Time Attorney Position

Background:

The Michigan Indigent Defense Commission (MIDC) was established to set policies and standards that every county must follow when providing attorneys for adults charged with criminal offenses. The MIDC provides grant funding to Bay County to ensure compliance with these standards.

Under MIDC Standard 6, funding units must follow attorney workload limits based on the number and type of cases assigned. Bay County has two offices handling adult criminal matters: the Public Defender's Office and the Department of Criminal Defense. Attorneys assigned felony cases are projected to exceed their workload capacity if assignments continue at the current rate.

The Office of Assigned Counsel (OAC), which distributes cases to offices and overflow attorneys, must follow MIDC Standard 8 for compensation. Overflow attorneys are paid \$150 per hour for most felony cases, which has negatively impacted the budget. Many overflow attorneys are also approaching their workload limits.

Previously, the county could only increase the number of overflow attorneys because there was no space to hire additional staff. That issue is now resolved, as Buildings and Grounds is preparing the former Bay County Health Department building for use, allowing for office expansion.

Adding a full-time attorney will help maintain compliance with MIDC standards while reducing reliance on higher-cost overflow attorneys, resulting in less strain on the grant budget. The MIDC grant can be amended to adjust the budget and plan accordingly.

I am requesting approval for one full-time attorney position for the Department of Criminal Defense (PN10), with an annual salary range of \$78,811.20 to \$99,902.40, as a non-represented position with benefits.

Finance:

No general funds are being requested.

Recommendation:

Approve the request to add a staff attorney position in the Office of Criminal Defense full-time employment. Further, allow for the Board Chair to accept state funding and approve any budget adjustments as needed.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS,** The Michigan Indigent Defense Commission (MIDC) was established to set policies and standards that every county must follow when providing attorneys for adults charged with criminal offenses. The MIDC provides grant funding to Bay County to ensure compliance with these standards; and
- WHEREAS,** Under MIDC Standard 6, funding units must follow attorney workload limits based on the number and type of cases assigned. Bay County has two offices handling adult criminal matters: the Public Defender's Office and the Department of Criminal Defense; and
- WHEREAS,** Attorneys assigned felony cases are projected to exceed their workload capacity if assignments continue at the current rate; and
- WHEREAS,** The Office of Assigned Counsel (OAC), which distributes cases to offices and overflow attorneys, must follow MIDC Standard 8 for compensation. Overflow attorneys are paid \$150 per hour for most felony cases, which has negatively impacted the budget. Many overflow attorneys are also approaching their workload limits; and
- WHEREAS,** Previously, Bay County could only increase the number of overflow attorneys because there was no space to hire additional staff. That issue is now resolved, as Bay County Buildings and Grounds is preparing the former Bay County Health Department building for use, allowing for office expansion; and
- WHEREAS,** Adding a full-time attorney will help maintain compliance with MIDC standards while reducing reliance on higher-cost overflow attorneys, resulting in less strain on the grant budget; and
- WHEREAS,** No General Funds are requested. The MIDC grant can be amended to adjust the budget and plan accordingly; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves one additional full-time attorney position for the Bay County Department of Criminal Defense (PN10), with an annual salary range of \$78,811.20 to \$99,902.40, as a non-represented position with benefits; Be It Further
- RESOLVED** That the Chairman of the Board is authorized, to sign any grant award documentation electronically, following Corporation Counsel review and approval; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Personnel/Criminal Defense – Additional Full-Time Attorney Position PN10

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chair – Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: July 7, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Amy Yakich
RE: MASTER AGREEMENT: FUNDING ALLOCATIONS FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES RELATED TO FISCAL YEAR 2026-2027

BACKGROUND

The purpose of the FY 2026-27 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department. Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement covers services from October 1, 2026 and continues through September 30, 2027.

FINANCIAL CONSIDERATIONS

In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is presently enumerated at \$1,869,035.00. With the enactment of subsequent appropriation bills, this appropriation is likely to change. As is current practice, allocation changes have been and will be made in amendments.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends this agreement and all subsequent Amendments be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to these Amendments.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS,** The purpose of the FY 2026-27 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship; and
- WHEREAS,** The CPBC Agreement also serves as a basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department; and
- WHEREAS,** Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and
- WHEREAS,** The Agreement covers services from October 1, 2026, and continues through September 30, 2027; and
- WHEREAS,** In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is presently enumerated at \$1,869,035.00; and
- WHEREAS,** With the enactment of subsequent appropriation bills, appropriation is likely to change. As is current practice, allocation changes have been and will be made in amendments; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the FY 2026-2027 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services and all subsequent Amendments and authorizes the Chairman of the Board to execute said Agreement and all subsequent Amendments following Corporation Counsel review and approval; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related Agreement and Amendment budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Dept – CPBC Agreement FY 2026-2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY MOSQUITO CONTROL

James A. Barcia
County Executive

Rebecca Brandt
Manager
brandtr@baycountymi.gov

Michael Losey
Environmental Affairs &
Community Development
loseym@baycountymi.gov

MEMORANDUM

To: Commissioner Jerome Crete, Chairman
Committee of the Whole

Through: Mike Losey, Director
Environmental Affairs and Community Development

From: Rebecca Brandt, Manager
Bay County Mosquito Control

Date: June 29, 2026

Re: Request for 2-Year Extension of Aerial Larviciding Services Contract

BACKGROUND

In April, Bay County Mosquito Control completed another successful spring aerial treatment campaign, treating 53,734 acres of flooded woodlot habitat throughout Bay County to reduce mosquitoes. Our aerial contractor, Earl's Spray Service of Breckenridge, MI, has offered to extend the current aerial larviciding contract for two additional years (2027-2028) at the rate of \$5.80/acre; if Jet A fuel pricing exceeds \$6.00/gallon, rates would increase to \$6.30/acre. The 50¢/acre fuel clause has been standard in previous contracts. Earl's has provided us with favorable service since 2009 and we feel the opportunity to extend this contract and pricing would be of good value to Bay County.

Please consider the following:

- The extended price of \$5.80/acre is a continuation of the pricing paid in 2026
- No other qualified bidders have bid the contract since 2009
- The contractor's affordability and experience with our treatment area has allowed us to expand our aerial treatment coverage over the years with minimal risk

FINANCE

The expected cost for 2027-2028 aerial larviciding services would be \$311,657.20, and budgeted for in line item 802.00 (contractual services).

RECOMMENDATION

Requesting Board approval to extend the aerial larviciding services contract with Earl's Spray Service for 2027-2028; to include authorization for Board Chair to sign required documents upon Corporation Counsel review, and approval for any and all budget adjustments related to the execution of this agreement.

CC: Jim Barcia Scott Trepkowski
Nicole Putt Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, In April of the year, Bay County Mosquito Control completed another successful spring aerial treatment campaign, treating 53,734 acres of flooded woodlot habitat throughout Bay County to reduce mosquitoes; and
- WHEREAS, Earl's Spray Service has offered to extend the current aerial larviciding services contract for an additional two-year period, covering the 2027 and 2028 treatment seasons, at a rate of \$5.80 per acre, with the rate increasing to \$6.30 per acre only if Jet A fuel prices exceed \$6.00 per gallon, consistent with the fuel adjustment provision included in previous contracts; and; and
- WHEREAS, Earl's Spray Service has provided favorable service since 2009 and the opportunity to extend this contract and pricing would be of good value to Bay County; and
- WHEREAS, The estimated cost for aerial larviciding services during the 2027 and 2028 treatment seasons is \$311,657.20 with funding budgeted in Bay County Mosquito Control line item 802.00 – Contractual Services; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves a two-year extension of the aerial larviciding services contract with Earl's Spray Service for the 2027 and 2028 treatment seasons and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Mosquito Control - Extension of Aerial Larviciding Services Contract 2027-2028

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

**BAY COUNTY
TRANSPORTATION PLANNING**
515 Center Avenue, Suite 501
Bay City, Michigan 48708

**JOSHUA VANDERLAAN,
TRANSPORTATION PLANNER/ GIS TECH**
vanderlaanj@baycountymi.gov

Phone 989-895-4243
Fax 989-895-4068
TDD 989-895-4049
<http://www.baycounty-mi.gov>



JAMES A. BARCIA
County Executive
MICHAEL LOSEY, DIRECTOR
loseym@baycountymi.gov

Community Initiatives
Geographic Information Systems
Transportation Planning
Forest Sustainability
Mosquito Control

MEMORANDUM

TO: Jerome Crete, Chair
Committee of the Whole

FROM: Joshua VanderLaan, Transportation Planning Division
Environmental Affairs & Community Development

DATE: July 7th, 2026

RE: Ways and Means Committee Agenda Item – BCATS FY2027 Unified Work Program PL & Asset Management Funding

CC: poiriera@baycountymi.gov; aresnaultl@baycountymi.gov;

Request: Authorization to accept Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with Fiscal Year 2027 Unified Work Program (UWP) and execute 2027 Pass-Through Agreement with Bay Metropolitan Transportation Authority.

Background: The Bay City Area Transportation Study (BCATS) serves as the federally certified transportation planning organization in the urbanized area of Bay County. BCATS is led by Bay County (Transportation Planning) and is comprised of local representation from the Bay County Road Commission, City of Bay City, City of Essexville, Bay Metropolitan Transit Authority, and the townships of Bangor, Frankenlust, Kawkawlin, Hampton, Portsmouth, and Monitor. Together, BCATS does the critical planning necessary to identify transportation planning needs such as access management studies and the actual road improvement projects needed throughout the urbanized area. The BCATS planning activities are described in the attached 2027 Unified Work Program (UWP). The UWP is a requirement that serves as the basis for transportation funding by the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and Federal Transit Administration (FTA) for both road work as well as planning.

Because careful planning is so critical to road improvement projects, both the MDOT and FHWA provide annual transportation planning funding to Bay County to support BCATS as the Municipal Planning Organization (MPO) necessary to develop the UWP. This funding for BCATS is provided through annual Project Authorizations (PA) which serve as official contracts between BCATS and MDOT, FHWA, and FTA.

As in past years, the PA allows reimbursement for planning-related activities, (BCATS work) and requires approval from the Bay County Board of Commissioners in order to utilize federal funds for road construction projects in the Bay City Urbanized Area. This request is for authorization to utilize Fiscal Year 2027 for FHWA planning (PL) and FTA

planning (5303) funds, and annual Asset Management Funds, which are used specifically for the required annual Asset Management tasks performed on federal aid eligible roads within Bay County.

Federal Highway Administration grant funds are passed through the Michigan Department of Transportation (MDOT) and used to support the activities of the Bay County Transportation Planning Program, further described in the FY 2027 Unified Work Program. FHWA PL funds are also used for transit planning activities which are passed through Bay County to Bay Metropolitan Transportation Authority (BMTA, aka Bay Metro). These pass-through funds require a subcontract between BCATS and BMTA that allows BMTA to bill MDOT for planning funds.

Finance: Anticipated 2027 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$225,949; BMTA PL federal funding amount \$45,120, and Asset Management funding amount \$19,900. Local match for transportation planning is provided through \$50,104 in cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority, and \$10,005 in transit fare revenue from the Bay Metropolitan Transportation Authority, which is then reimbursed to these agencies through the course of the United Work Program activities. Bay County indirect costs are included and are part of the expenses covered within this grant.

Recommendation: We request authorization for the Board Chair to sign the FY 2027 Project Authorization forms, the BCATS – BMTA Subcontract documents and any other required contracts or documents including budget adjustments as necessary to implement the BCATS FY 2027 Unified Work Program (Attached) after Corporation Counsel review and approval.

cc: James Barcia, Michael Losey, Amber Davis-Johnson, Lindsey Arsenault, Alexander Poiriera

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay City Area Transportation Study (BCATS) serves as the federally certified transportation planning organization in the urbanized area of Bay County; and
- WHEREAS, BCATS is led by Bay County (Transportation Planning) and is comprised of local representation from the Bay County Road Commission, City of Bay City, City of Essexville, Bay Metropolitan Transit Authority, and the Townships of Bangor, Frankenlust, Kawkawlin, Hampton, Portsmouth, and Monitor; and
- WHEREAS, Together, BCATS does the critical planning necessary to identify transportation planning needs such as access management studies and the actual road improvement projects needed throughout the urbanized area; and
- WHEREAS, The BCATS planning activities are described in the 2027 Unified Work Program (UWP), which serves as a requirement and the basis for transportation funding by the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) for both road work as well as planning; and
- WHEREAS, Because careful planning is so critical to road improvement projects, both MDOT and FHWA provide annual transportation planning funding to Bay County to support BCATS as the Municipal Planning Organization (MPO) necessary to develop the UWP; and
- WHEREAS, This funding for BCATS is provided through annual Project Authorizations (PA) which serve as official contracts between BCATS and MDOT, FHWA, and FTA; and
- WHEREAS, As in past years, the PA allows reimbursement for planning-related activities (BCATS work) and requires approval from the Bay County Board of Commissioners in order to utilize federal funds for road construction projects in the Bay City Urbanized Area; and
- WHEREAS, This request is for authorization to utilize Fiscal Year 2027 for FHWA planning (PL) and FTA planning (5303) funds, and annual Asset Management Funds, which are used specifically for the required annual Asset Management tasks performed on federal aid roads within Bay County; and
- WHEREAS, Federal Highway Administration grant funds are passed through the Michigan Department of Transportation (MDOT) and used to support the activities of the Bay County Transportation Planning Program, further described in the FY 2027 Unified Work Program. FHWA PL funds are also used for transit planning activities which are passed through Bay County to Bay Metropolitan Transportation Authority (BMTA, aka Bay Metro). These pass-through funds require a subcontract between BCATS and BMTA that allows BMTA to bill MDOT for planning funds; and
- WHEREAS, Anticipated 2027 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$225,949; BMTA PL federal funding amount \$43,120, and

Asset Management funding amount \$19,900. Local match for transportation planning is provided through \$50,104 in cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority, and \$10,005 in transit fare revenue from the Bay Metropolitan Transportation Authority, which is then reimbursed to these agencies through the course of the United Work Program activities; and

- WHEREAS, Bay County indirect costs are included and are part of the covered expenses of this grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Fiscal Year 2027 Project Authorization forms for FHWA planning (PL) and FTA planning (5303) funds and Asset Management Funds; Be It Further
- RESOLVED That the Bay County Board of Commissioners accepts Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with FY 2027 Unified Work Program; Be It Further
- RESOLVED That the Board Chair is authorized to sign the FY 2027 Project Authorization forms, the BCATS-BMTA Subcontract documents and any other required contracts or documents, including budget adjustments as necessary to implement the BCATS FY 2027 Unified Work Program following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

**BCATS - Federal Transportation Planning Funds and Asset Management Funds According to FY2027
Unified Work Program**

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
PERSONNEL & EMPLOYEE RELATIONS**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycountymi.gov

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

Date: July 7, 2026

RE: Committee of the Whole Agenda

Please consider the following for the agenda for the Board of Commissioners meeting July 14, 2026

Requests:

Implement the HRIS software chosen through the RFQ process.

Background:

During the 2026 budget discussions, the Budget Committee identified the need to strengthen operational continuity within the Personnel Department by reducing reliance on individual knowledge and ensuring payroll can be processed without interruption during employee absences. Bay County's current financial software, implemented in 2009, was not designed to provide the comprehensive Human Resources and Payroll functionality available in modern workforce management systems. Implementing an integrated Human Resources, payroll, onboarding, and timekeeping solution will standardize processes, automate repetitive tasks, improve cross training opportunities, provide real time workforce data, and enhance operational efficiency, accountability, compliance, and decision making.

The proposed system will modernize the entire employee lifecycle, from recruitment and onboarding through timekeeping, payroll processing, and ongoing employee management by replacing fragmented, paper based processes with automated workflows. Information entered once will flow throughout the system, reducing duplicate data entry, improving payroll accuracy, strengthening oversight, and providing managers with timely information to better monitor staffing, overtime, leave usage, and labor costs. This investment aligns Bay County with technology that has become the industry standard across both the public and private sectors, improving efficiency and the overall experience for applicants, employees, supervisors, Personnel, and Payroll staff.

515 Center Avenue, Suite 301, Bay City, Michigan 48708
Tel: (989) 895-4098 | Fax: (989) 895-2076
Web: www.baycountymi.gov

Following Board approval, the County will begin the discovery phase with departments to define time entry processes, determine equipment needs, and prepare for implementation. Because implementation requires system configuration, testing, employee training, and parallel payroll processing while maintaining uninterrupted daily operations, additional overtime will likely be necessary during the transition and require a budget adjustment.

Finance/Economics:

This is estimated to increase software cost approximately \$100,000 annually, with an additional one time implementation cost of approximately \$30,000. While the annual subscription will be prorated for 2026 and some existing software costs will be eliminated, there will be a net increase in software expenditures. These costs will be allocated across departments, through the County's indirect cost plan in the appropriate year, rather than being funded solely by the General Fund.

Recommendation:

Approve the implementation of electronic onboarding and timekeeping software, following corporation counsel review, allow the board chair to sign any relevant documents and appropriate budget adjustments.

Thank you for your consideration.

cc: Jim Barcia
Amber Johnson
Scott Trepkowski
Alex Poirier

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, During the 2026 budget discussions, the Budget Committee identified the need to strengthen operational continuity within the Bay County Personnel Department by reducing reliance on individual knowledge and ensuring payroll can be processed without interruption during employee absences; and

WHEREAS, Bay County's current financial software, implemented in 2009, was not designed to provide the comprehensive Human Resources and Payroll functionality available in modern workforce management systems; and

WHEREAS, Implementing an integrated Human Resources, payroll, onboarding, and timekeeping solution will standardize processes, automate repetitive tasks, improve cross training opportunities, provide real time workforce data, and enhance operational efficiency, accountability, compliance, and decision making; and

WHEREAS, The proposed system will modernize the entire employee lifecycle, from recruitment and onboarding through timekeeping, payroll processing, and ongoing employee management by replacing fragmented, paper based processes with automated workflows; and

WHEREAS, Information entered once will flow throughout the system, reducing duplicate data entry, improving payroll accuracy, strengthening oversight, and providing managers with timely information to better monitor staffing, overtime, leave usage, and labor costs; and

WHEREAS, This investment aligns Bay County with technology that has become the industry standard across both the public and private sectors, improving efficiency and the overall experience for applicants, employees, supervisors, Personnel, and Payroll staff; and

WHEREAS, Following Board approval, Bay County will begin the discovery phase with departments to define time entry processes, determine equipment needs, and prepare for implementation. Because implementation requires system configuration, testing, employee training, and parallel payroll processing while maintaining uninterrupted daily operations, additional overtime will likely be necessary during the transition and require a budget adjustment; and

WHEREAS, This project is expected to increase software costs by approximately \$100,000 annually, with an additional one-time implementation cost of approximately \$30,000; and

WHEREAS, While the annual subscription will be prorated for 2026 and some existing software costs will be eliminated, there will be a net increase in software expenditures. These costs will be allocated across departments, through the County's indirect cost plan in the appropriate year, rather than being funded solely by the General Fund; Therefore, Be It

- RESOLVED** That the Bay County Board of Commissioners approves the purchase and implementation of the HRIS electronic onboarding and timekeeping software and authorizes budget adjustments of up to \$130,000 for the software with the funding source from General Fund, Fund Balance; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
& COMMITTEE**

Personnel - HRIS Electronic Onboarding and Timekeeping Software & Budget Adjustment

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

General Fund Equity 2026 - June 30, 2026

Description	Journal Number	2026 Fund Balance
Audited Unassigned Fund Balance or (Deficit) 12/31/2025		\$ 14,307,020
Previous years Assigned Fund Balance for P.O.'s*		453,145
Assigned Fund Balance for designation to balance 2026 budget		1,875,377
		<u>\$ 16,635,542</u>
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2025		\$ (1,875,377)
2026 Budgeted Surplus /(Deficit)		

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JUNE 2026

Correct Monitor Township Road Patrol budget, in Dec. 2025 they agreed to have 2 Road Patrol Deputies instead of one. BOC approved per Resolution 2025-205.	26-01-137	5,631
To increase Historical Society budget for expenses to prepare the historical tax rolls to be transfer to the State of MI. BOC approved per Resolution 2025-260.	26-01-192	(15,000)
To correct and balance Bangor Township's budget by increasing the expenses. BOC approves of this B.A. per Resolution 2025-205.	26-01-195	(2,942)
To correct administration's budget allocation from 60% General Fund but should be 80% General Fund. BOC approves of this B.A. per Resolution 2025-205.	26-01-221	(19,559)
Treasurer's payroll allocation for Tx Collection Fd s/b be 60% but in error 30% was charged the difference goes to G.F. BOC approves per Resolution 2025-205.	26-01-223	25,787
To set up 1 year of Bay County's Guardianship Diversion project budget. BOC approves of this B.A. per Resolution 2025-246.	26-01-286	15,402
To correct transfers in to match transfers out. Boc approved this B.A. per Resolution 2025-205, parag. 11 C.	26-03-031	(99)
Budget for open 2025 P.O.'s rolled into the year 2026. BOC approved per Resolution 2025-205, paragraph 12.*	26-03-256	(453,145)
To correct Materials Management budget with increase to revenue & expenses. BOC approved per Resolution 2025-167 on 9-16-25.	26-03-073	2,042
Budget for new FT. position at Community Center classified as a PB04 step hire with new computer & screen. BOC approved this B.A. per Resolution 2026-53, 3-17-26.	26-03-384	(71,885)
Roll over from 2025 budget the Sheriff Department Jail facility assessment study. BOC approved per Resolution 2025-205 Paragraph 12.	26-03-386	(43,000)
Reduction of budget for Special Assistant Prosecuting Attorney. BOC approved per Resolution 2025-205 paragraph 11-C.	26-04-020	25,000
Budget to purchase ClearGov budgeting software. BOC approved this software & subscription per Resolution 2026-41 on 2-17-26.	26-04-169	(56,462)
To budget for Bay County Fairgrounds partial replacement of underground water line that failed. BOC approved per Resolution 2026-34	26-05-003	(50,000)
To re-align and correct Community Corrections budget according to the grant. BOC approves per Resolution 2025-205 paragraph 11-c.	26-05-139	19,526
To correct the budget for veteran's burial expense. BOC approved per Resolution 2025-205 paragraph 11C.	26-05-269	(58,850)

\$ (677,554)

Unaudited Estimated Unassigned Fund Balance or (Deficit) 06/30/2026

\$ 14,082,611



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: July 6, 2025

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on July 14, 2026, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On June 12, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes except what is noted below.
- B. On April 30, 2026, Bay County Courts submitted a reallocation application for additional grant funding. On May 27 and June 15, 2026, Bay County received notification that the Court's reallocation application for additional grant funding has been approved. Please see below the list of increased grants.

	Org.	2025/2026 Original Grant Reward	2025/2026 Reallocated Grant Award	Amount of Increase
74 th District Court—Hybrid DWI/Drug Court	10128741	\$60,000	\$64,000	\$4,000
18 th Circuit Court—Adult Drug Court	10128331	\$75,000	\$94,821	\$19,821
18 th Circuit Court—Juvenile Drug Court	29266402	\$20,400	\$22,400	\$2,000
18 th Circuit Court—Swift & Sure Sanctions Probation Program	10128301	\$38,424	\$41,424	\$3,000

A Bay County Court representative will attend Committee of the Whole Meeting.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Alexander Poirer, Board Advisor
Kim Priessnitz, Assistant Finance Officer
Amanda Shores, Court Administration



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

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trepkowskis@baycountymi.gov

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Nicole Putt
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puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: June 9, 2026

RE: County Employee Intranet Website with Revize

REQUEST:

After review by Corporation Counsel, authorize the Board Chair to sign any documents with Revize for the County Intranet website.

BACKGROUND:

The current employee Intranet site is hosted by the previous website company. To create a new Intranet site with the new hosting company, Revize requires an addendum to be signed to include single sign on. Employees will be able to use their existing County credentials under the new site. The County Intranet provides forms, information and links for employees to access. The new website design color scheme and background theme will be used from the new website that was recently launched to save costs and provide a uniform brand of Bay County.

ECONOMICS:

The budgeted annual cost of the new service of \$500 will be budgeted within the yearly maintenance under Information Systems Division. The initial cost of \$2000 will be used with funds existing in the Information Systems Division budget under Professional Services.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with Revize regarding the purchase, setup and implementation of this project.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The current Bay County employee Intranet site is hosted by the previous website company; and
- WHEREAS, In order to create a new Intranet site with the new hosting company, Revize requires an addendum to be signed to include single sign-on; and
- WHEREAS, Employees will be able to use their existing Bay County credentials under the new site and the County Intranet will provide forms, information and links for employees to access; and
- WHEREAS, The new website design color scheme and background theme will be used from the new website that was recently launched to save costs and provide a uniform brand of Bay County; and
- WHEREAS, The budgeted annual cost of the new service of \$500 will be within the yearly maintenance budget under the Information Systems Division. The initial cost of \$2000 will be used with funds existing in the Information Systems Division budget under Professional Services; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the addendum Agreement with Revize for the Bay County Employee Intranet website and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - County Employee Intranet Website with Revize

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: June 30, 2025

RE: Multi-year Agreement for OnBase Software Maintenance

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with i3 Vertical for OnBase software maintenance and licensing.

BACKGROUND:

In 2013, Information Systems Division went out for bid for a document content management solution. The solution provided by i3 Vertical, previously Imagesoft, Inc., was software using OnBase. Over the years, the numbers of users and specific modules have increased with departments relying on OnBase for document storage and a solution for workflow documents and used as their work product. The State of Michigan has developed a solution for e-filing using OnBase that will be used by all three courts in Bay County to use for e-filing of cases. There will be a small integration between the State of Michigan system and our system that will provide permanent document storage for years to come for all court departments. Each year the costs of software have increased, and we have been presented with a proposal to decrease our yearly percentage increase by entering into a five-year agreement. The five-year agreement will provide a five percent year-over-year increase, while a one-year option is 10 percent annual increase. The five-year agreement will save the County approximately \$92,000. The new agreement will also provide a streamlined approach for the cost of customer care support and software maintenance into one agreement without the need for multiple invoices.

ECONOMICS:

The budgeted annual cost of the OnBase software maintenance and customer care support is budgeted each year in the Information Systems Division budget and each year over five years

we will increase the budget amount by five percent. The software renewal shall be September 1st every year.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with i3 Verticals, formally Imagesoft Inc., regarding the software maintenance and customer care support for OnBase.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, in 2013, Bay County's Information Systems Division completed a competitive bidding process for a document content management solution and selected OnBase software, provided by i3 Verticals (formerly ImageSoft, Inc.); and
- WHEREAS, Over the years, the numbers of users and specific modules have increased with departments relying on OnBase for document storage and a solution for workflow documents and used as their work product; and
- WHEREAS, The State of Michigan has developed a solution for e-filing using OnBase that will be used by all three courts in Bay County to use for e-filing of cases; and
- WHEREAS, There will be a small integration between the State of Michigan system and Bay County's system that will provide permanent document storage for years to come for all court departments; and
- WHEREAS, i3 Verticals has offered Bay County a five-year Software Maintenance and Customer Care Support Agreement that limits annual cost increases to five percent, compared to an estimated ten percent annual increase under a one-year renewal option, resulting in an estimated savings of approximately \$92,000 over the term of the agreement; and
- WHEREAS, The proposed agreement also consolidates software maintenance and customer care support into a single agreement, simplifying contract administration and annual billing; and
- WHEREAS, The budgeted annual cost of the OnBase software maintenance and customer care support is budgeted each year in the Information Systems Division budget, and each year over five years, we will increase the budget amount by five percent. The software renewal will occur on September 1st every year; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement between i3 Verticals, formerly ImageSoft, Inc., Bay County (Information Systems) for OnBase Software maintenance and licensing for a period of (5) five years, and authorizes the Chairman of the Board to execute all necessary documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems – Multi-year Agreement for OnBase Software Maintenance 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: June 30, 2025

RE: Multi-year Agreement for Arctic Wolf Software

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with People Driven for Arctic Wolf software agreement.

BACKGROUND:

In 2024, Information Systems Division went out for bid on a Managed Detection and Response Service. The bid was awarded to the software company Arctic Wolf with a vendor reseller, People Driven. People Driven is a certified reseller of Arctic Wolf. We were notified that the renewal cost for this year was eight percent. To receive a lower increase each year, we can enter into a three-year agreement with a yearly cost increase of three percent. Arctic Wolf has proven valuable with the discovery and thwarted multiple incidents over the last two years including multiple alerts of suspicious activity on accounts as well as security incidents.

ECONOMICS:

The budgeted annual cost of the service is budgeted each year in the Information Systems Division budget and each year over three years we will increase the budget amount by three percent.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with People Driven regarding the software maintenance for Arctic Wolf.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, In 2024, Bay County Information Systems Division went out for bid on a Managed Detection and Response Service. Following the bidding process, the contract was awarded to the software company Arctic Wolf with a vendor reseller, People Driven; and

WHEREAS, Bay County was presented with the option to enter into a three-year agreement with People Driven that limits annual cost increases to three percent, compared to the standard annual renewal increase of eight percent; and

WHEREAS, Arctic Wolf has proven valuable with the discovery and thwarting of multiple incidents over the last two years, including multiple alerts of suspicious activity on accounts as well as security incidents; and

WHEREAS, The annual cost of the service is budgeted each year in the Information Systems Division budget, with the budgeted amount increasing by three percent annually over the next three years; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement Between People Driven and Bay County (Information Systems) for Arctic Wolf Software for a period of (3) three years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - Multi-year Agreement with People Driven for Arctic Wolf Software
2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____



**BAY COUNTY
FINANCE DEPARTMENT**

Scott E. Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

James A. Barcia
County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole M. Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

To: Jerome Crete, Chair, Committee of the Whole

From: Nicole Putt

Purchasing Agent

Date: July 6, 2026

Subject: Professional Consulting Services – Bay County Materials Management Plan (2026-08)

Request:

Please accept the notification to award the above-mentioned bid to GT Environmental and authorize the Board Chair to sign all related documents following review by Corporation Counsel.

Background:

The bid was published on BidNet and the County website on May 15, 2026.

Vendor responses were opened on June 5, 2026. Five vendors responded—GT Environmental, HDR Michigan, Tetra Tech, Resource Recycling Systems, and Fleis & VandenBrink—all of whom were deemed responsive.

During the evaluation process, the committee found that GT Environmental met all requirements and was the most responsible bidder. Their proposal demonstrated strong professional qualifications, relevant project experience, clear understanding and approach to the scope of work, team availability, and a competitive fee proposal.

Finance/Economics:

Labor and expenses amount to \$119,406. The rate for an in-person meeting is \$2,537, while a virtual meeting costs \$300. The County will determine the number of in-person meetings required at the time of contract signing.

Recommendation:

Accept the award of this RFP, authorize the Board Chair to sign all documents after review by Corporation Counsel, and approve any future budget adjustments related to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Mike Losey.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, Bay County issued a Request for Proposal (RFP 2026-08) for Professional Consulting Services for the Bay County Materials Management Plan; and

WHEREAS, The bid was published on BidNet and the County website with Bay County receiving five (5) bids; and

WHEREAS, Vendor responses were opened on June 5, 2026, from GT Environmental, HDR Michigan, Tetra Tech, Resource Recycling Systems, and Fleis & VandenBrink, all of which were deemed responsive; and

WHEREAS, During the evaluation process, the committee found that GT Environmental met all requirements and was the most responsible bidder; and

WHEREAS, GT Environmental's proposal demonstrated strong professional qualifications, relevant project experience, a clear understanding and approach to the scope of work, team availability, and a competitive fee proposal; and

WHEREAS, Labor and expenses amount to \$119,406. The rate for an in-person meeting is \$2,537, while a virtual meeting costs \$300. Bay County will determine the number of in-person meetings required at the time of contract signing; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the notification of intent to award Request for Proposal (RFP 2026-08) for Professional Consulting Services for the Bay County Materials Management Plan to GT Environmental and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Purchasing – Bid Award for Professional Consulting Services – Bay County Materials Management Plan to GT Environmental (RFP 2026-08)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

CORPORATION COUNSEL

Amber Davis-Johnson, Corporation Counsel
johnsona@baycounty.net

Heather Brady Pitcher, Assistant Corporation Counsel
pitcherh@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4131
Fax: (989) 895-2094

TO: Jerome Crete,
Committee of the Whole Chairman

FROM: Amber Davis-Johnson,
Corporation Counsel

RE: Library Millage Renewal Language Certification

DATE: July 7, 2026

BACKGROUND:

The Bay County Library System had previously requested the County Board in 2000 and 2014 approve placement of two separate millage proposals on the appropriate ballots pursuant to the powers granted by Public Act 156 of 1851, as amended, as well as pursuant to the County Libraries Act, 1917 PA 138. Those two voter-approved millages, collectively, equaled 2 mills, which were reduced to a total of 1.99 mills due to Headlee rollbacks. Both millages expired in 2019 and covered expenses related to funding general operations, programs and services of the Bay County Library System, as well as construction of new and/or improvements to existing library facilities. The Library Board determined in 2020 that it was in the best interest and welfare of Bay County to renew the expiring millage at a reduced amount of 1.75 mills, due to the fact that no new construction (as was previously funded under the prior 2000 millage) was anticipated at that time, and the request was granted by the Bay County Board of Commissioners in July of 2020 with the reduced millage question placed on the November 3, 2020 ballot.

The Library Board determined in 2026 that it was in the best interest and welfare of Bay County to renew the expiring millage at a rate of 1.7399 (as reduced by Headlee rollbacks) and requested that this Board vote to place the 1.7399 (after Headlee Rollbacks) millage renewal question for the Bay County Public Library Systems for voter approval on the November 3, 2026 ballot, which this Board approved unanimously via Resolution 2026-98, with the further

directive to Corporation Counsel to submit language to the Board for certification/approval prior to the ballot submission deadline. Corporation Counsel has received proposed language from the Library System as well as approval by the Equalization Director as to content and the language submitted for certification/approval to be placed on the November 3, 2026 ballot reads as follows:

County of Bay
Library Millage Renewal Proposal

Shall the County of Bay, Michigan, be authorized to levy annually an amount not to exceed 1.7399 mills (\$1.7399 on each \$1,000 of taxable value), which is a renewal of the previously authorized millage that expired in 2025, against all taxable property within Bay County for a period of six (6) years, 2026 to 2031, inclusive, for operating, maintaining and equipping the Bay County Library System and for all other library purposes authorized by law? The estimate of the revenue Bay County will collect if the millage is approved and levied in the first year (2026) is approximately \$6,690,559.

Yes ☐

No ☐

FINANCE AND ECONOMICS:

The Bay County Library System needs to renew millage funding to continue operations at the same level as currently provided to the public. The renewal of the current millage with the required Headlee reduction to 1.7399 mills, if approved by Bay County voters, will have no impact on the County's general fund.

RECOMMENDATION:

That the Bay County Board of Commissioners certify/approve the language of the above noted millage renewal proposal for placement on the November 3, 2026 election year ballot, with changes only as to form, if needed, by Corporation Counsel being permitted.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

- WHEREAS, The Bay County Library System had previously requested the County Board in 2000 and 2014 approve placement of two separate millage proposals on the appropriate ballots pursuant to the powers granted by Public Act 156 of 1851, as amended, as well as pursuant to the County Libraries Act, 1917 PA 138; and
- WHEREAS, Those two voter-approved millages, collectively, equaled 2 mills, which were reduced to a total of 1.99 mills due to Headlee rollbacks; and
- WHEREAS, Both millages expired in 2019 and covered expenses related to funding general operations, programs and services of the Bay County Library System, as well as construction of new and/or improvements to existing library facilities; and
- WHEREAS, The Library Board determined in 2020 that it was in the best interest and welfare of Bay County to renew the expiring millage at a reduced amount of 1.75 mills, due to the fact that no new construction (as was previously funded under the prior 2000 millage) was anticipated at that time, and the request was granted by the Bay County Board of Commissioners in July of 2020 with the reduced millage question placed on the November 3, 2020 ballot; and
- WHEREAS, The Library Board determined in 2026 that it was in the best interest and welfare of Bay County to renew the expiring millage at a rate of 1.7399 (as reduced by Headlee rollbacks) and requested that this Board vote to place the 1.7399 (after Headlee Rollbacks) millage renewal question for the Bay County Public Library Systems for voter approval on the November 3, 2026 ballot; and
- WHEREAS, This Board approved the request unanimously via Resolution 2026-98, with the further directive to Corporation Counsel to submit language to the Board for certification/approval prior to the ballot submission deadline; and
- WHEREAS, Corporation Counsel has received proposed language from the Library System as well as approval by the Bay County Equalization Director as to content and the language submitted for certification/approval to be placed on the November 3, 2026 ballot reads as follows:

County of Bay
Library Millage Renewal Proposal

Shall the County of Bay, Michigan, be authorized to levy annually an amount not to exceed 1.7399 mills (\$1.7399 on each \$1,000 of taxable value), which is a renewal of the previously authorized millage that expired in 2025, against all taxable property within Bay County for a period of six (6) years, 2026 to 2031, inclusive, for operating, maintaining and equipping the Bay County Library System and for all other library purposes authorized by law? The estimate of the revenue Bay County will collect if the millage is approved and levied in the first year (2026) is approximately \$6,690,559.

Yes ☐

No ☐

- WHEREAS,** The Bay County Library System needs to renew millage funding to continue operations at the same level as currently provided to the public. The renewal of the current millage with the required Headlee reduction to 1.7399 mills, if approved by Bay County voters, will have no impact on the County's general fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners certify and approve the language of the above noted millage renewal proposal for placement on the November 3, 2026 election year ballot, with changes only as to form, if needed, by Corporation Counsel being permitted.

**JEROME CRETE, CHAIR
AND COMMITTEE**

Corporation Counsel - Library Millage Renewal Language Certification 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

6/3/2026	\$569,506.60
6/11/2026	\$1,269,512.94
6/18/2026	\$257,531.36
6/24/2026	\$406,621.26
7/1/2026	\$850,590.19
7/8/2026	\$933,474.89

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

COMMITTEE OF THE WHOLE MINUTES

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, JUNE 2, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
VAUGHN J. BEGICK	P	Y	Y	Y	Y	S/Y	S/Y	Y	Y	S/Y	Y	Y	
LARRY BESON	P	Y	S/Y	S/Y	Y	Y	M/Y	Y	Y	Y	Y	Y	
CHRISTOPHER RUPP, V. CHAIR	P	S/Y	Y	Y	M/Y	Y	Y	Y	M/Y	M/Y	Y	M/Y	
JESSE DOCKETT	P	M/Y	M/Y	M/Y	S/Y	M/Y	Y	S/Y	S/Y	Y	S/Y	S/Y	
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	M/Y	Y	

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR													
KATHY NIEMIEC													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER RUPP,V.CHAIR													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER RUPP,V.CHAIR													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: C. Gignac, M. Beaver, J. Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, W. Prince, K. Wellnitz, J. Lowell, J. Strasz, N. Putt

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE MINUTES
TUESDAY, JUNE 2, 2026

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, at www.baycountymi.gov/executive/videos.

1. MOVED, SUPPORTED, AND CARRIED TO APPROVE JUNE 2, 2026, COMMITTEE OF THE WHOLE AGENDA.
2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE MAY 12, 2026, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.

Public input was called, and no one wished to address the Committee.

3. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENTS WITH MULTI-MEDIA ADVERTISING COMPANIES FOR MOOG GRANT OUTREACH AND PROMOTION 2026 (HEALTH DEPARTMENT).
4. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE PARKING LOT PROJECT AT HEALTH SERVICES BUILDING (HEALTH DEPARTMENT/RECREATION & FACILITIES).
5. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE GENERAL FUND EQUITY FOR 2025-2026 (FINANCE).
6. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE BID RELEASE FOR FOREST SUSTAINABILITY: EMERALD ASH BORER TREATMENT (FINANCE/PURCHASING).
8. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE ADDITION OF WASTE AND RECYCLING COLLECTION SERVICES FOR THE NEW BAY COUNTY HEALTH SERVICES BUILDING (PURCHASING/HEALTH DEPARTMENT).
9. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
10. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR APRIL 2026 (CORPORATION COUNSEL).
11. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:10 P.M.).

SUBMITTED BY:

LINDSEY ARSENAULT
BOARD COORDINATOR